

**BELLARINE PENINSULA COMMUNITY BRANCH LTD.**  
**NINTH ANNUAL GENERAL MEETING**  
**ABN: 33 089 107 657**

**Held on 12<sup>th</sup> November 2008**  
**At**  
**Portarlington Girl Guides Hall**  
**Meeting Opened 7.30pm**

**Directors Present:** Russell Enders (Chairperson), J. Finlay (Vice Chairperson) K. Woodhart (Company Secretary), Stephen Wight (Treasurer)

**Non-Executive Directors Present:** Sandra Baldwin, Geoff Webster, Paul Jones

**Bendigo Bank Representatives:** Melissa Pearce, Regional Operations Manager for the Bendigo Bank, and Support staff from Bendigo Bank Ltd., Geelong, Vicki Nichols, Gaylene Smyth and Elizabeth Gerber

**Staff Members Present:** I. Faulkner (Manager), Craig Taylor (Customer Service Manager), LEEANNE STANLEY, MELANIE BLAIR and CHRISTINA EDEN, TONIA BISINELLA, SHEENA DUDGEON, MANDY PITCHFORD, WENDY CALDER and ROBYN DURRAN

**Guests:** Geoff Hutchinson, Geelong Community Enterprise; Callum Wright, Community Enterprise Foundation; Peter Landers, LBW Accountants, Rob Evans, Facilitator Youth Foundation; participants of the Youth Foundation - Hayden Bishop, Callum Joyce, Hayden Hillman, and Liam Way.

**Grant Recipients:** Karen Oliver from Bellarine Community Health, Pam Evans from the Portarlington Girl Guides, Kylie King from the Clifton Springs Pre-School, Athalie Moss from Portarlington Neighbourhood House, Barry Miller from the Lions Club of Portarlington/Drysdale, Anne Brackley from Springdale Occasional Care, Brian Knights from the Rotary Club of Drysdale, Neville Huggins from the St.Leonards Community Space, Sharon Rossi from the Portarlington Tennis Club, Peter Munster from StLeonards Vision Committee, Chris Reymers from Bellarine Woodworkers, Daryl Gardiner from the 1<sup>st</sup> Portarlington Scout Group

**Proxy Executed By:**

Proxy's held by the Chairman were from:

James Arthur Seabert #130  
Robert & Susan Horton # 10000095  
H. Dodemaide #10000051  
B.L. Duim #10  
Elizabeth Mary Billsdon #10000016  
David Rye Thompson #145  
Marion Elizabeth Thompson #146  
E & N Whatmough #161  
John Barry Carew #20  
Annie Carew #19  
DEJ Investments Pty. Ltd. #31  
Robert T Graham  
Hazel Hibbert  
Dorothy Jenkins #194  
John Patrick & Beryl Jessie Kennedy #126  
K & M McLennan  
Rae Lynette Medlock #100

K & L Nicholson #240 & #241  
Richard James Oates #106  
Monica O'Brien  
Betty Snowden  
D Stroud  
Proxy held by Jennifer Gibbs was from:  
Joseph Leo Cogan #23

TOTAL PROXIES HELD: 23

18 Shareholders were in attendance

**Apologies:** R. Hynes, Barbara Carson, Keith Winter, Fay Stotten

The Chairperson confirmed a quorum was present and declared the meeting open at 7.35pm.

Chairperson, Russell Enders, welcomed the Shareholders and Guests and introduced guests present.

Russell thanked everyone for their attendance, then introduced and thanked the Directors for their hard work throughout the year.

Staff were then introduced and thanked for their hard work this year: Ian Faulkner (Group Manager), Craig Taylor (Manager Drysdale Sub-branch), Robyn Durran (Board Support Officer) Leeanne Stanley, Melanie Blair and Christina Eden, Tonia Bisinella, Sheena Dudgeon, Mandy Pitchford, Wendy Calder

Russell then spoke about the continued growth the Bellarine Peninsula Community Branch Ltd had enjoyed since 2000 to the present time.

Russell listed the amounts paid in grants since 2004, until tonight's presentation of cheques, totaling \$264,191 over the five years, plus the investment in the Youth Foundation.

The dividend since 2005 until 2008 was listed, then Russell spoke about the progress with Drysdale and invited attendees to the Drysdale Prospectus launch on Wednesday 19<sup>th</sup> November 2008 at the Drysdale Bowling Club.

Support Staff from Bendigo Bank Geelong were thanked for their ongoing support and assistance, then the Drysdale Steering Committee were thanked for their hard work in and attendance at meetings and information booths.

Guest speakers from the Youth Foundation were introduced and spoke to the audience of their experiences so far with the Youth Foundation.

The Chairperson explained the voting procedure to the shareholders in attendance and asked they hold up the non-transferable voting card they received at the door when asked to vote.

Russell reported that the number of valid Proxy Forms received at the Registered Office of the Company by 5pm on 10<sup>th</sup> November 2008 was 23. 21 of the proxies record all voting in favour of the motions or with the chair except for one voting 'against' for Item 2(a), and another abstaining from Item 1. Russell then asked if

anyone else had a valid Proxy form, to nominate the for's and againsts. No other proxies were presented.

Minutes of the Meeting held on 14th November 2007 were confirmed at the Board Meeting held on the 26<sup>th</sup> November 2007.

## **PRESENTATION OF REPORTS**

Russell advised that this year we do not propose to read through all the reports as set out in the Annual Report, it was presumed that everyone had ample time and opportunity to read through the Annual Report.

The Chair then asked the shareholders if they have any questions for the Chairperson, Manager, Treasurer, or the Regional Manager arising from these reports.

**No questions were forthcoming.**

**Resolved to accept the Reports, Carried.**

## **FINANCIAL REPORT FOR THE YEAR to 30<sup>th</sup> June 2008 Prepared by the Auditors LBW Chartered Accountants**

Mr. Peter Landers was in attendance, the Chair then asked if there were any questions for the Auditor.

**No questions were forthcoming.**

**Resolved to accept the Financial Report, Carried.**

## **ELECTION OF DIRECTORS**

1. Motion that Bob Hynes be elected as a director of the company  
Moved: Karen Woodhart Seconded: Justine Finlay  
Proxy Votes for: 22  
Against: 0  
Abstentions: 1  
Motion carried
2. Motion that Karen Woodhart be elected as a director of the company  
Moved: Paul Jones Seconded: Justine Finlay  
Proxy Votes for: 21  
Against: 2  
Abstentions: 0  
Motion carried
3. Motion that Paul Jones be elected as a director of the company  
Moved: Karen Woodhart Seconded: Stephen Wight  
Proxy Votes for: 23  
Against: 0  
Abstentions:  
Motion carried
4. Motion that Sandra Baldwin be elected as a director of the company  
Moved: Justine Finlay Seconded: Karen Woodhart  
Proxy Votes for: 23  
Against: 0  
Abstentions:  
Motion carried

5. Motion that Geoff Webster be elected as a director of the company  
Moved: Karen Woodhart Seconded: Justine Finlay  
Proxy Votes for: 23  
Against: 0  
Abstentions:  
Motion carried
  
6. Motion that Stephen John Wight be elected as Treasurer.  
Moved: Stephen Wight Seconded: Justine Finlay  
Proxy Votes for: 23  
Against: 0  
Abstentions:  
Motion carried
  
7. Motion that LBW Chartered Accountants be appointed as Auditors.  
Moved: Karen Woodhart Seconded: Justine Finlay  
Proxy Votes for: 23  
Against: 0  
Abstentions:  
Motion carried
  
8. Motion to accept the Remuneration Report  
Moved: Karen Woodhart Seconded: Justine Finlay  
Proxy votes for: 23  
Against: 0  
Abstentions: 0  
Motion carried.

Russell then thanked the Portarlinton Girl Guides for their hospitality in anticipation of supper, and closed the meeting.

**Meeting Closed 7.50pm**

## **The Community Grants Presentation**

Presentation of the following grants ended proceedings for the evening. -

1. Vice Chairman Justine Finlay presented the first Grant to Karen Oliver from Bellarine Community Health.
2. Treasurer Stephen Wight presented the next Grant to Pam Evans from the Portarlington Girl Guides.
3. Secretary Karen Woodhart was to present the next Grant to Charles Attard from the Portarlington Maltese Pensioners Association, however, Charles did not attend.
4. Director Geoff Webster presented the next Grant to Kylie King from the Clifton Springs Pre-School.
5. Director Sandra Baldwin presented the next Grant to Athalie Moss from Portarlington Neighbourhood House.
6. Director Paul Jones presented the next Grant to John Harman from the Lions Club of Portarlington/Drysdale.
7. Manager of Portarlington Ian Faulkner presented the next Grant to Anne Brackley from Springdale Occasional Care.
8. Manager of Drysdale Craig Taylor presented the next Grant to Keith Winter from the Rotary Club of Drysdale.
9. Chairman Russell Enders presented the next Grant to Neville Huggins from the St.Leonards Community Space.
10. Callum Wright from Community Enterprise Foundation presented the next Grant to Sharon Rossi from the Portarlington Tennis Club
11. Melissa Pearce, Regional Operations Manager at Bendigo Bank, Geelong presented the next Grant to Peter Munster from StLeonards Vision Committee;
12. From Geelong Community Enterprise Geoff Hutchinson presented the next Grant to Ron Baden Hop from Bellarine Woodworkers
13. Justine Finlay presented the final Grant to Daryl Gardiner from the 1<sup>st</sup> Portarlington Scout Group