

# Meander Valley Financial Services Limited A.B.N. 27 111 858 078

# To be held at 6:00pm on 23<sup>rd</sup> November 2009 at Meeting Room, Deloraine Community Complex, Alverstone Drive, Deloraine

#### **Ordinary Business**

1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2009.

2. Remuneration Report

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

That the remuneration report be adopted.

3. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) That Jessica Lea Leonard be elected as a Director of the Company.
- (b) That **Bradley Alan Swain** be elected as a Director of the Company.
- (c) That Gordon Wayne Brookes be re-elected as a Director of the Company.
- (d) That David Anthony Bounds be re-elected as a Director of the Company.
- 4. Appointment of Auditor

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

That the appointment of Graeme Stewart of Andrew Frewin and Stewart as Auditor of the Company be approved.

Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

**Voting rights** 

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5:00pm on 30<sup>th</sup> June 2009.

By order of the Board

Laura Richardson Company Secretary 12<sup>th</sup> October 2009

# **Notice of Annual General Meeting**

**Explanatory Notes** 

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

Agenda item 2. Remuneration Report

The Corporations Act requires a resolution that the Remuneration report contained in the Company's Annual Report [and Concise Report] be adopted, be put to the vote. The resolution is advisory only and does not bind the Directors of the Company.

Agenda item 3. Election of Directors

The following information is provided about candidates for election to the Board.

- (a) **Jessica Lea Leonard** having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for election.
- (b) **Bradley Alan Swain** having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election.
- (c) **Gordon Wayne Brookes** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.
- (d) **David Anthony Bounds** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

Jessica Lea Leonard is a Deloraine resident and mother of two. She is Treasurer on the Management Committee of Toddle Inn Child Care Centre Inc, and studying a Bachelor in Business majoring in accounting. Jessica is currently Treasurer for Meander Valley Financial Services Limited.

Bradley Alan Swain is a recreation development officer with the Meander Valley Council and is Chairman of the Westbury Shamrocks. His past employment has included statewide sporting club liaison with the Drug Education Network and then marketing with the Australian Technical College Northern Tasmania. With a degree in Commerce, specializing in human resources, marketing & international business Brad is currently a probationary director.

Gordon Wayne Brookes is the proprietor of "The Mountain View Country Inn". He has been in management roles in the hospitality/tourism since 1989. He is passionate about assisting people develop their full potential and is involved in various training and mentoring groups. Gordon's current responsibilities on the board include Governance and Audit and Strategic planning.

David Anthony Bounds is a fourth generation farmer and operates a small rural business at Weetah. He is a life member of the Apex club of Deloraine. David is currently the sponsorship convener and part of the Business Development committee.

Agenda item 4. Appointment of Auditor

Item 3 is an ordinary resolution to seek your approval for the appointment of **Graeme Stewart** of Andrew Frewin and Stewart as the Company's Auditor.

The Board has received **Graeme Stewart's** consent to act and written notice of **Graeme Stewart's** nomination as Auditor from a shareholder.

The appointment of Graeme Stewart requires approval of shareholders under the Corporations Act.

Graeme Stewart is an Associate Member of the Institute of Chartered Accountants and a registered tax agent with over 20 years experience. Prior to joining AFS in 1988, Graeme was an audit and business services manager at Price Waterhouse Coopers. Graeme's expertise is in the areas of business management and planning, financial advice, external, internal and probity auditing and taxation planning. He has experience in dealing with clients from a wide range of industries including hospitality, real estate, property development, manufacturers, water providers, retailers and wholesalers.

# Proxy form

# Meander Valley Financial Services Limited A.B.N. 27 111 858 078

All correspondence to:
<Meander Valley Financial Services Limited>
PO BOX 423
Deloraine, Tasmania 7304 Australia
Enquiries 03 6362 4152
Facsimile 03 6362 4803

<name member=""></name>	
<address></address>	Mark this box with an 'X' if you have made any changes to your address details (see reverse)
<suburb, postcode="" state=""></suburb,>	

### **Appointment of proxy**

I/We being a member/s of **Meander Valley Financial Services Limited** and entitled to attend the vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at **Deloraine Community Complex** on **23<sup>rd</sup> November** at **6:00pm** and at any adjournment of that Meeting

General Meeting of the Compa adjournment of that Meeting.	any to l	pe held at <b>Deloraine Community Complex</b> on 2	3 <sup>ra</sup> November at 6:00pm and at any
The Chairman of the Meeting (mark with an 'X')	OR		Write here the name of the person you are appointing if this person is someone other than the Chairman of the Meeting.

## Voting directions to your proxy

Please mark with 'X' to indicate your directions

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Director's Report and Auditor's Report			
Item 2. Adoption of Remuneration Report			
Item 3. Election of Jessica Lea Leonard			
Item 4. Election of Bradley Alan Swain			
Item 5. Re-election of Gordon Wayne Brookes			
Item 6. Re-election of <b>David Anthony Bounds</b>			
Item 7. Appointment of Graeme Stewart as Auditor of the Company			

<sup>\*</sup>If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

### PLEASE SIGN HERE

Sole Company Secretary

This section MUST be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1	Shareholder 2	Shareholder 3
Sole Director and	Director	Director/Company Secretary

Meander Valley Financial Services Limited A.B.N. 27 111 858 078 Registered Office – 49 Emu Bay Road, Deloraine 7304

# Proxy form

How to complete this Proxy form

#### 1. Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. Please note, you cannot change ownership of your shares using this form.

#### 2. Appointment of a proxy

A member entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a member of the Company. A proxy may be an individual or a Company.

#### 3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

#### 4. Voting instructions

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### 5. Signing instructions

The Proxy form must be signed in the spaces provided.

#### Individual

If the holding is in one name, the holder must sign.

#### Joint holding

If the holding is in more than one name, any one holder may sign.

### Power of Attorney

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the power of attorney to this form when you return it.

#### Companies

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director of a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the Meeting.

## How to complete this Proxy form

This Proxy Form (and any Power of Attorney under which it is signed) must be received by the Company not later than **2 business days** before the Meeting **(ie by 5:00pm 19<sup>th</sup> November 2009)** Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

### Post

To PO Box 423, Deloraine 7304

#### Hand delivery

To the Company's registered office at 49 Emu Bay Road, Deloraine 7304

#### Facsimile

To fax number 03 6362 4803