

# Notice of Annual General Meeting

## **Sarina & District Community Financial Services Limited**

A.B.N. 28 112 407 182

**To be held at 1p.m. on Saturday 15 November 2008**

**Sarina R.S.L. Central Street Sarina**

### **Ordinary Business**

#### **1. Receipt of Annual Report**

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2008.

#### **2. Election of Directors**

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) That Paul Marshall be elected as a Director of the Company.
- (b) That Christina Brady be elected as a Director of the Company.
- (c) That Rodney Nunn be elected as a Director of the Company.
- (d) That Lesley Ward be elected as a Director of the Company.
- (e) That Helen Dixon be elected as a Director of the Company.
- (f) That Linda Brady be elected as a Director of the Company.
- (g) That Ralph Johnson be elected as a Director of the Company.

#### **3. Resolution**

The following additional resolution is required.

Remuneration report

To consider, and if thought fit, pass the following resolution as an ordinary resolution.

That the remuneration report be adopted.

#### **Attending the meeting**

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

#### **Voting rights**

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5p.m. on 10 November 2008.

By order of the Board

Lesley Ward  
Company Secretary  
13 October 2008

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## Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 2. Election of Directors

The following information is provided about candidates for election to the Board.



(a) **Paul Marshall**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for election.

History of Residence: I have lived in Sarina since April 1996.

Community Link and Activities: Fundraiser and participant in the annual 2WD Sids Adventure Trek. Sids and Kids receive no government funding, so I have been part of a team actively involved in raising monies since 2002 for this very worthwhile charity.

Qualifications: Graduate Certificate in Bulk Freight Systems Management Diploma of Business (Frontline Management)

Work Experience: 15 years experience in Supply Chain Coal Logistics both in rail and port operations.

Other Relevant Skills: I have a commitment and desire to succeed at a personal, team and professional level through positive contribution and open communication.

Vocation: I take a team approach to the board, and am a great believer in sharing information with other board members to benefit our shareholders, and the Sarina community.

Position Held: Director/Publicity & Media Officer  
I currently hold the position of Director on the Sarina Community Bendigo Bank and am also responsible for promoting the involvement of the Community Bank through local media publications.

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(b) **Christina Brady**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for election.

History of Residency: Lived in Sarina for 28 years. Mother of 4 children.

Community Link and Activities: Have been actively involved with many sporting groups through the children.

Qualifications: Registered nurse for 30 years.

Work Experience: Business experience gained - helping run a successful family enterprise.

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## Christina Brady Continued.....

Other Relevant Skills: Contact with the farming community. A reliable worker, enthusiastic.

Vocation: To have a sense of purpose and satisfaction in helping the community, feeling a sense of worth in helping create a better environment for people to live in.

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(c) **Rodney Nunn** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

Residency: Has resided in Sarina since 2004.

Community Links and Activities: Volunteer at Sarina Sugar Shed, Treasurer of Probus Club and family in Sarina.

Qualifications: Diploma in Accounting

Work Experience: 41 years in the Queensland Public Service. Mainly involved in the policing of policy and administration of various State taxation legislation. Considerable experience in areas of law and accounting associated with this activity.

Other Skills and Experience: General understanding of investments as a self funded retiree.

Position Held: Company Treasurer since inception 2005, a member of the steering committee.

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(d) **Lesley Ward** retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

History of Residence: Moved from Adelaide, S.A. to Sarina in 1995 with family.

Community Links and Activities: Executive Director & Secretary of Sarina Tourist Art & Craft Centre from inception for 7 Years. Assisted the centre to gain tourism information accreditation.

Qualifications: M.Y.O.B

Work Experience: Retail sales, bookkeeping, office administration, owner/manager of a local Jewellery business, marketing officer.

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## Lesley Ward Continued....

Other Skills and Experience: Communication skills, organisational skills, collector of Sarina history from 1900. Awards for egg shell decorating, crochet and knitting & hand work. Hobbies: lead lighting, furniture restoration, & gardening.

Position Held: Company Secretary since inception 2005, an original member of the steering committee formed in July 2003.

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(e) **Helen Dixon** retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

History of Residence: Lived most of my life in Sarina

Community Link and Activities: Worked as a volunteer at Salvation Army Drop-In Centre  
Qualifications: Cert. IV in Assessment and Workplace Training, HACCP Practitioner, Training in Systems Auditing

Work Experience: Last 29 years growing lychee

Other Relevant Skills: 20+ years as either committee member or executive of Marketing Group, Mentor Grower

Position Held: Director since 2006 & Marketing chairman 2007

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(f) **Linda Brady** nominated as Director for the Company, and being eligible, offers herself for election.

History Of Residence: Local resident of Sarina & Campwin Beach total 19 years

Community Link and Activities: Previously played in local Tennis Assn, Basketball & Touch Football

Qualifications: Commerce Qld - Workplace Health & Safety for Managers  
• Commerce Qld – Hiring & Firing, Unfair Dismissal Legislation  
• Commerce Qld - Payroll  
• AMAQ – Medico-Legal Guidelines for Employing Staff

Work Experience: Ambrose Medical Group - Practice Manager 8.5 years. Position Summary - Human Resources responsibilities (ie. Rosters, Payroll, Superannuation returns, Hiring & Firing, Staff training.

Bookkeeper (incl. BAS, Accounts Payable & Receivable Manager), IT officer, Stock controller, Purchase officer, Complaints officer and Implementing Accreditation procedures etc.

Bookkeeper Various business 3 years

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## Linda Brady Continued....

Position Summary - General Office Duties, Accounts payable and receivable, General ledger.

Sarina Hotel Office clerk/Bar Attendant 3 years

Position Summary - Staff rosters, Payroll, Superannuation returns, Stock Control, function co-ordinator, Supervisor, bar attendant and Gaming Machine Licence holder.

Paul Hocking Financial Services Financial Advisor 1 year

Position Summary - Reviewing and updating Client financial plans.

Grand Central Hotel - Lessee / Manageress 2 years

Position Summary - Human Resources responsibilities, (ie. Rosters, Payroll, Superannuation returns, Hiring & Firing, Staff training) Auditing, Bookkeeping, Stock Control, Cash control, Kitchen & Dining Room supervision, Bar attendant.

National Australia Bank -Middle Management positions 13 years

Position Summary - Various Supervisory positions were held in the Credit Card Services Dept Brisbane including Fraud Control Officer Qld, Merchant Liaison Officer Qld, Credit Analyst Qld, Customer Services officer Qld, Staff Training Officer Qld and Accounts Clerk

## Other Relevant Skills:

Effective Planning Skills, Excellent organisational Skills, Competent Problem solver.

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(g) **Ralph Johnson** nominated for a Director of the Company, and being eligible, offers himself for election.

## History of Residence:

Moved to Sarina at the beginning of 1991 resides at current location since 1992.

## Community Link and Activities:

Chairman of the Steering Committee that established Sarina and District Community Financial Services Limited and subsequently Chairman of the Board of Directors until mid 2007. Member of Sarina Rotary Club since 1991 - President three times - served as Treasurer for three terms and held other Directorships for nine years. Promoter of Rotary's Centenary project "Mr T's Incredible Journey" 2005.

Member of Management Committee of Sarina Residential Aged Hostel Inc.

Delegate of State Councils of Queensland Principles Association and also P-12 Association.

## Qualifications:

Dip Teach (Maths/Science), B.Ed, and Commissioner of Declarations.

## Work Experience:

Currently a medical education officer for Queensland Health and previously deputy Principal of Sarina State High School and acting Principal at Glendon State School P-12 Campus, Victoria Park State School, Moranbah State High School and Staff College.

## Other Relevant Skills:

Have been a director and partner of a family company "Walanjara Dairy Company" since 1982.

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## Agenda item 3. Resolution

Item 3 is an ordinary resolution to seek your approval for the remuneration report.